

Invitation to Tender Letter
(Suppliers should be reminded not to identify their companies on the envelopes)

School Ref. No. 2023-24/IDP021

Date : 27th March 2024

(By Registered Mail)

Dear Sirs,

INVITATION TO TENDER
TENDER FOR THE SUPPLY OF
Interactive Display Panel

You are invited to tender for the supply of the stores or services as specified in the enclosed tender schedule.

Your sealed tender, **in duplicate**, should be clearly marked on the envelope:

Tender for **“Interactive Display Panel”**

A tender will be disqualified if the bidder discloses its identity on the sealed tender envelope. The envelope should be addressed to **The Principal, The IMC of Shatin Tsung Tsin Secondary School, 1 Mei Tin Road, Tai Wai, Shatin, New Territories** and arrive not later than 12:00 noon on **23rd April 2024**. In case a black rainstorm warning signal or typhoon signal No. 8 or above is valid for any duration between 9:00 a.m. and 12:00 noon, the closing time will be extended to 12:00 noon on the next weekday (i.e. except Saturday, Sunday and public holiday). Late tenders will not be accepted. Your tender will remain open for 90 days from the “Closing Date”, and you may consider your tender to be unsuccessful if no order is placed with you within these 90 days. You are requested to note that unless Part II of the tender form is completed, the tender will not be considered.

You are reminded that the bidder, its employees and agents shall not offer any advantage (as defined in the Prevention of Bribery Ordinance, Cap. 201) to the school employees, IMC members, or any parent or student representative in a committee responsible for considering any matters in relation to this contract. Any such offer by the bidder or its employees or agent may constitute an offence under the Prevention of Bribery Ordinance and may render the contract null and void. The school may also cancel the contract awarded and hold the bidder liable for any loss or damage the school may sustain.

The contractor shall not sub-contract, assign or otherwise transfer or dispose of the contract or any part thereof or any rights and obligations without the prior written consent of the Incorporated Management Committee of Shatin Tsung Tsin Secondary School. The contractor shall not, without the prior written consent of the aforementioned Incorporated Management Committee, enter into any sub-contract with any person for the performance of any part of the contract. If the contractor considers it necessary to sub-contract the work/services, the contractor shall submit the proposed sub-contract to the aforementioned Incorporated Management Committee for approval. The aforementioned Incorporated Management Committee reserves the right to grant permission for sub-contracting and determine the terms and conditions of the sub-contract. The contractor shall remain fully liable and shall not be relieved from any of its relevant obligations by entering into any sub-contract for the performance of any part of the contract and the contractor shall be responsible for the acts, defaults or neglect of any sub-contractor, its employees and agents.

For tenders and purchases involving wages, the bidder must comply with the requirements of the Statutory Minimum Wage.

Failure to comply with any of the above requirements in this letter and the enclosed documents will render a tender invalid and the tender will not be further considered.

If you are unable or do not wish to tender, it would be appreciated if you return the tender form with reason to the above address or by fax (2604 7350) or by email to info@sttss.edu.hk at your earliest convenience.

Tenders will be accepted on an overall basis.

Yours sincerely,

Ms. LEUNG Kit-yin
Principal

Invitation to Tender Letter

TENDER FORM FOR THE SUPPLY OF
Interactive Display Panel

Name and Address of School : **The IMC of Shatin Tsung Tsin Secondary School,**
1 Mei Tin Road, Tai Wai, Shatin, New Territories.

School Ref. No. : 2023-24/IDP021

Tender Closing Date and Time : **23rd April 2024 12:00 noon**

PART I

The undersigned hereby offers to supply all or any part of the items described in the tender schedule attached with delivery term quoted therein against the date of a firm order placed by the school at the price or the prices quoted in the tender schedule free of all other charges and in accordance with any drawings and/or specifications provided by the school. In so doing, the undersigned acknowledges that all items not otherwise specified shall be in accordance with British Standard specifications where such exist; tenders shall REMAIN OPEN FOR 90 DAYS after the Closing Date; and the school is not bound to accept the lowest or any tender and reserves the right to accept all or any part of any tender within the period during which the tender remains open. The undersigned also warrants that his/her Company's Business Registration and Employee's Compensation Insurance Policy are currently in force and that the items which his/her Company offers to supply do not to his/her knowledge infringe any patents.

PART II

RECONFIRMATION OF WRITTEN QUOTATION VALIDITY

With reference to Part I of this tender document, it is reconfirmed that the validity of tender offered by this company remains open for 90 days from **23rd April 2024** .

The undersigned also agrees to accept the fact that once the validity of written quotation is reconfirmed, the pre-printed clause specified in the Company's written quotation forms in regard to this nature shall NOT apply.

PART III

SAFEGUARDING NATIONAL SECURITY

The undersigned acknowledges that notwithstanding anything to the contrary in the quotation documents, the school reserves the right to disqualify this company on the grounds that this company has engaged, is engaging, or is reasonably believed to have engaged or be engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or otherwise the exclusion is necessary in the interest of national security, or is necessary to protect the public interest of Hong Kong, public morals, public order or public safety.

The undersigned also acknowledges that the school may immediately terminate the contract upon the occurrence of any of the following events:

- (a) this company has engaged or is engaging in acts or activities that are likely to cause or constitute the occurrence of offences endangering national security or which would otherwise be contrary to the interest of national security;
- (b) the continued engagement of this company or the continued performance of the contract is contrary to the interest of national security; or
- (c) the school reasonably believes that any of the events mentioned above is about to occur.

Date this _____ day of _____.

Name (in block letters) : _____

Signature _____ in the capacity of _____

(state official position e.g. Director, Manager, Secretary)

Duly authorized to sign tenders for and on behalf of :

whose registered office is situated at _____

_____ Hong Kong.

Telephone No. _____

Fax No. _____

THE IMC OF SHATIN TSUNG TSIN SECONDARY SCHOOL
2023-2024 TENDER SCHEDULE

(Column 4,5 & 6 to be completed by Supplier)

(1) Item No.	(2) Description/Specification	(3) Quantity Required	(4) Unit Rate (\$)	(5) Total Amount (\$)	(6) Delivery Offered
1.	<p><u>Interactive Display Panel</u></p> <p><u>Display</u></p> <ul style="list-style-type: none"> • 86 inches panel size • Support at least 4K UHD 3840 x 2160 pixels @60Hz • AG tempered glass, MOHS Level 9 • At least 20 points touch • 50000 hours life time or more • At least Quad Core A76*4 + A55*4 CPU (8 Core) • Not Less than 8GB Ram + 64GB Rom • At least 1,200:1 Contrast ratio • At least Brightness (typical) 350 nits • ≤8ms response time • Built-in Android 13.0 platform or higher • Concealed WiFi module, compatible with WIFI 6 standard (NOT USB dongle type) • Gigabit LAN ports x 2 (LAN in x 1, LAN out x 1) • Bundle with 2 stylus pens, writing double colors with 2 pens at the same time • Support iPad Wireless Screen Mirroring without Apps (Airplay) <p><u>Connectivity</u></p> <ul style="list-style-type: none"> • HDMI*4 (IN*3, OUT*1) / DP / USB2.0 / At least USB 3.0*4 (Including front USB and USB Touch ports) / At least USB Type-C *3 /Audio • All USB 3.0 ports are SMART USB, and the USB Type-C for single cable <p><u>Maintenance and Service</u></p> <ul style="list-style-type: none"> • <u>5 years on-site warranty</u> (parts & labour) shall be included • Training and support hotline need to be provided 	17 sets			

2.	<p><u>Slot-in Mini PC</u> <u>Specification</u></p> <ul style="list-style-type: none"> • Intel Core i5-10400 or higher • Max Resolution up to 4096 x 2304@60Hz • 8GB DDR4 2666Mhz Ram or above • 256GB SSD or above • 4 x USB 3.0 , 1 x USB 3.1(Gen1) Type-C , 2 x USB 2.0 • WiFi/Gigabit LAN RJ45/Bluetooth • Bundled with MS Windows 11 <p><u>Services</u></p> <ul style="list-style-type: none"> • Installation of mini PC with interactive flat panel • Include <u>5 years on-site warranty</u> 				
3.	<p><u>Installation Service</u> Supply Labour for Installing and Cabling for 86-inch Interactive Display Panel Provide around 5850mm (W) x 1300 (H) sliding door and two to three parts of whiteboard <u>The exact size is subject to actual measurement in each classroom and agreed by the School</u> Provide and install 2 sets of HDMI two-way switch (one in two out) and HDMI cables from teacher deck (teacher PC and visualizer) to existing TV and Interactive Display Panel Provide and install 1 to 2 Lan port switch to teacher PC and Interactive Display Panel Supply and install low-voltage conduit for protecting the HDMI cable and 3.5mm audio cable where located adjacent to the teacher desk <u>Dismantling the existing blackboard and disposal</u></p> <p>Remark: The School is using Panasonic and Fujitsu ones in some classrooms. Please provide quotation prices for 2 to 3 brands.</p>				
Total Amount(\$):					

School is looking for a service provider based on the following criteria

1.	Proposed pricing	40%
2.	Proposed solution	20%
3.	Equipment and services level	20%
4.	10 Case reference	10%
5.	Other useful information	10%

Case	Name of School or Company	Date of completion
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

* Date of completion: Before 1-8-2024

* Please feel free to contact Ms. Hung Suet Kan if you have any enquiry or on site visit at 26073881.

We / I understand that if we / I fail to supply the stores or services as offered in our / my tender upon accepting school's order, we are / I am prepared to pay the price difference to the school if such stores or services are obtained from elsewhere.

Company Chop

Name of Supplier: _____

Name and Signature of Person authorized to sign Tender :

Name (in block letters) : _____ Signature : _____

Date : _____