



SHATIN TSUNG TSIN SECONDARY SCHOOL
沙田崇真中學

校務處專用:

中一自行分配學位申請表 (2024-2025) (填寫申請表前請先閱有關申請指引) (*請刪除不適用者)

申請日期: 二零二四年一月二日(星期二)至一月十六日(星期二)

A. 學生個人資料

學生編號 (STRN): (有關編號已列印於
由教育局所發的小六學生資料表上)

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近照

若屬融合生, 請填寫其類別, 以便安排合適的面試形式: _____ (可選擇填寫與否)

姓名 (須與身份證所示相同):

(英文) _____ (中文) _____

身份證號碼: _____ 國籍: _____ 性別: 男 / 女* 宗教(若適用): _____

出生地點: _____ 出生日期(日/月/年): ____/____/____

住址 (英文或中文): _____

現就讀學校: (英文) _____

(中文) _____

若父/母是本校畢業生, 請填寫其資料 姓名: _____ 畢業年份: _____ 是否校友會成員: *是/否

若有兄弟現正就讀本校, 請填寫其資料: 姓名: _____ 就讀班別: _____

姓名: _____ 就讀班別: _____

B. 小五及小六學業成績與操行等級 (若學校有提供方需填寫)

小五期終考試成績		小六最近一次學期考試成績	
科目	等級	科目	等級
中國語文		中國語文	
英國語文		英國語文	
數學		數學	
操行		操行	

C. 校外體育、藝術或服務傑出獎項 (最多填寫 5 項)

獎項名稱 (請註明年份)	已附有關證明文件
1	有 無
2	有 無
3	有 無
4	有 無
5	有 無

面試日期定於二零二四年三月九日(星期六)進行，如因重要事故(如學校考試)而需安排特定時段面試，請填寫以下資料:

要求面試時間: 上午 / 下午* 原因: _____
(*請刪除不適用者)(面試時間最終由本校決定)

聲明 本人明白

- (a) 申請表格一經遞交，不可取消或撤回。無論成功申請與否，本申請表格及相關文件概不發還。
- (b) 每位學生只可向**不多於兩所**在《申請中一自行分配學位手冊》內列出的中學提出申請，否則，其獲得自行分配學位的機會將被取消。
- (c) 表格內填報的個人資料，只作遴選申請中一學位之用。表格內所提供的個人資料純屬自願。如提交的資料有任何錯誤，有關申請將不予處理。
- (d) 如有需要，表格內的資料將提交教育局作為上述申請之用。
- (e) 如要索取及修訂所提供的個人資料，須以書面向校方提出申請。惟所有資料將於中一學位申請程序完成後銷毀。

家長或監護人資料

姓名: (英文) _____ (中文) _____

與學生關係: _____ 簽署: _____ 日期: _____

請以正楷填寫以下資料，以作為本校日後發信及致電通知正取學生的家長之用

聯絡電話: _____ 電郵: _____ _____	申請人家長姓名: _____ 學生姓名 : _____ 地址: _____ _____ _____
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沙田崇真中學
中一自行分配學位申請指引 (2024-2025)

A. 可供申請學位數目: 50

B. 遞交申請表形式

1. **親身遞交:**

申請日期：二零二四年一月二日(星期二)至一月十六日(星期二)

辦公時間：星期一至星期五：上午八時半至中午十二時半及下午二時至五時

星期六：上午九時至中午十二時

(星期日及公眾假期除外)

所需文件:

遞交申請表時，請連同以下文件交回本校校務處，若未能提供以下文件者(f 項除外)，有關申請將不獲考慮：

- a. 已填妥並附上學生近照之「沙田崇真中學 中一自行分配學位申請表」
- b. 由教育局發出之「中一自行分配學位申請表」家長存根、學校存根及教育局存根，並於選校意願欄上填上本校「沙田崇真中學」名稱。申請表格三個存根相聯部份應保持完整，否則，請核對清楚所有存根均載有同一申請編號，才遞交表格。
- c. 出生證明書或身份證副本
- d. 學生小五期終成績表及小六最近一次學期成績表副本(不需提交小學推薦信)
- e. 註明學生中英文姓名之回郵信封(4 吋 x 9 吋, 郵資\$2.2) 兩個
- f. 校外體育、藝術或服務獎項證明書副本(若適用)

2. **透過「中一派位電子平台」遞交:**

重要提示:

- 申請人必須自行承擔所有引致誤傳之風險

收件日期：二零二四年一月二日(星期二)至一月十六日(星期二，香港時間晚上 23:59)，包括首尾兩日

所需文件:

若未能以 PDF 附件形式提供以下文件者(d 項除外)，有關申請將不獲考慮：

- a. 已填妥並附上學生近照之「沙田崇真中學 中一自行分配學位申請表」
- b. 出生證明書或身份證
- c. 學生小五期終成績表及小六最近一次學期成績表副本(不需提交小學推薦信)

d. 校外體育、藝術或服務獎項證明書(若適用)

3. 如遇以下情況，本校將不會處理由教育局印發之「中一自行分配學位申請表」：

- 逾期遞交的申請表
- 「派位年度」、「學生編號」及「申請編號」的預印資料經塗改的申請表
- 「學生姓名」、「性別」及「出生日期」的預印資料經塗改而未附有小學校印(如屬參加派位學生)或教育局印章(如屬非參加派位學生)的申請表
- 影印、損毀或欠完整的申請表

C. 收生準則及比重

	項目	比重
a.	教育局成績次第(所有申請人按其排名獲相應分數)	50%
b.	面試表現 (所有申請者均獲面試機會)	50%
c.	校外體育、藝術或服務傑出獎項	最多額外 10% 分數

D. 面試

所有申請人將獲安排面試，日期為二零二四年三月九日(星期六)。面試通知函將於二零二四年二月二十八日至二十九日發出，如申請人於二零二四年三月四日尚未收到通知函，請致電本校 26073881 查詢。如教育局宣佈停課影響原訂安排，有關面試將順延至二零二四年三月十六日(星期六)。

面試以個人形式，並以粵語及英語進行。面試主要評估申請人的語文能力，及了解申請人的品格、學習態度及生活習慣等。

E. 備註

1. 於呈交申請表後，家長毋須再到本校遞交任何額外證書，如有必要，可於面試當日直接交予負責面試之老師。
2. 本校將於二零二四年三月二十七日(星期三)發信及致電通知所有正取學生的家長。
3. 本校於二零二四年七月將不接受「叩門位」申請，所有未經自行分配學位或統一派位機制入讀本校的「中一自行分配學位」申請人，均自動列入候補名單，若七月份有剩餘學位，本校會於二零二四年七月九日在本校網頁(sttss.edu.hk/en/school/admission) 設 google form，供仍有意申請入讀的申請人填寫，然後作出甄選。



SHATIN TSUNG TSIN SECONDARY SCHOOL
沙田崇真中學

For office use only:

Application Form for Secondary One Discretionary Place (2024-2025)

Application period: 2nd Jan 2024(Tue.) to 16th Jan. 2024(Tue.)

*(Please read the application guidelines before filling in the form) (*Please delete whichever is inappropriate)*

A. Student Personal Information

Student Reference Number (STRN) :

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(STRN printed on the Primary Student Record Form issued by EDB)

For SEN students, please state the category so as to make appropriate interview arrangements:

_____ (Up to parents' preference for filling in or not)

Recent
Photo

Name (as shown in I.D. card): (English) _____ (Chinese) _____

HK I.D. card no.: _____ Nationality : _____ Sex: M / F * Religion (if any): _____

Place of birth: _____ Date of birth (dd/mm/yy) : ____/____/____

Home Address (English or Chinese): _____

Present School: (English) _____

(Chinese) _____

Please give more information if parent is our school graduate: Name of Parent: _____

Year of Graduation: _____ Is he/she a member of our Alumni Association? *Yes / No

Please give more information if the applicant's sibling(s) is/are studying in our school:

Name: _____ Class: _____ Name: _____ Class: _____

B. Academic Results & Conduct Grades in P.5 & P.6 (if available)

Results of Final Examination in P.5		Results of most recent examination in P.6	
Subject	Grade	Subject	Grade
Chinese Language		Chinese Language	
English Language		English Language	
Mathematics		Mathematics	
Conduct		Conduct	

C. Outstanding external awards in sports, arts and service (Please list a maximum of 5 items)

Name of Award (please specify the year)	Supporting document enclosed	
1	Yes	No
2	Yes	No
3	Yes	No
4	Yes	No
5	Yes	No

The interview is tentatively scheduled on 9th March 2024(Sat.). Should applicants have a significant reason, e.g. school examination, to request a specified period of time for interview, please fill in the following:

Time requested for interview: am / pm* Reason: _____

(*Please delete whichever is inappropriate) (The interview time will be subject to our school's decision)

Declaration I understand that

- (a) this application cannot be cancelled or retrieved after submission. Whether the application is successful or not, the application form and all documents submitted will not be returned.
- (b) each student may apply to **not more than two** participating schools listed in the Handbook for Application for Secondary One Discretionary Places, otherwise his/her chance of acquiring a Discretionary Place will be forfeited.
- (c) the personal data provided in this Form will be used for processing applications for Secondary One school places only. The provision of personal data by means of this Form is voluntary. Any false information given will render the application invalid.
- (d) where necessary, the particulars submitted may be provided to the Education Bureau for the purpose of the aforesaid application.
- (e) any request to access, and to request the correction of, the personal data supplied should be made in writing to the school office. However, all the personal data will be eliminated after the process of application of Secondary One school places has been completed.

Particulars of parent or guardian: Name: (English) _____ (Chinese) _____

Relationship with the student: _____ Signature: _____ Date: _____

Please print your information below for us to notify parents of successful applicants by phone and letter.

Contact phone no. _____

Email :

Name of parent: _____

Name of student : _____

Address: _____

SHATIN TSUNG TSIN SECONDARY SCHOOL
Guidelines on Application for S.1 Discretionary Places (2024-2025)

- A. Number of discretionary places: 50
- B. Submission of Application Form

1. **In Person:**

Application period: 2nd January 2024(Tue.) to 16th January 2024(Tue.)

Office hours : Monday to Friday: 8:30am – 12:30pm & 2:00pm – 5:00pm
Saturday : 9:00am – 12:00 noon
(except Sundays and Public Holidays)

Documents needed:

Please bring along the following documents when submitting the Application Form.
Application without any of the following items (except item f) will not be considered:

- a. the completed ‘Application Form for Secondary One Discretionary Place’ of Shatin Tsung Tsin Secondary School which bears a recent photo of the student
- b. the School Copy, the EDB Copy and the Parent Copy of the ‘Application Form for S1 Discretionary Place’ issued by the EDB, with our school name ‘Shatin Tsung Tsin Secondary School’ filled in the space provided in the application form. Please make sure that the three copies of the application form are intact, or else, please make sure all the copies carry the same application number before handing in the application form.
- c. a photocopy of the birth certificate or the Hong Kong Identity Card
- d. photocopies of the academic report for the final semester of Primary 5 and that of the most recent report of Primary 6 (Recommendation letter from primary school is unnecessary)
- e. two self-addressed stamped envelopes (size: 4” x 9”, \$2.2) with student’s Chinese & English name printed
- f. photocopies of certificates of external awards in sports, arts or service area (if available)

2. **Via the SSPA e-Platform**

Important Reminders:

- Applicants should bear the liability for any discrepancies in uploading.

Application period: 2nd January 2024 (Tue.) to 16th January 2024 (Tue., HK time 23:59pm), both dates inclusive.

Documents needed:

Application without any of the following items as PDF attachment (except item d) will not be considered:

- a. the completed ‘Application Form for Secondary One Discretionary Place’ of Shatin Tsung Tsin Secondary School which bears a recent photo of the student
 - b. the birth certificate or the Hong Kong Identity Card
 - c. the academic report for the final semester of Primary 5 and that of the most recent report of Primary 6 (Recommendation letter from primary school is unnecessary)
 - d. certificates of external awards in sports, arts or service area (if available)
3. Under the following circumstances, the Application Form for S1 Discretionary Place issued by the EDB will not be processed:
- Application Form submitted after the deadline
 - Application Form with amendments to the pre-printed information for the Allocation Cycle, the Student Reference Number or the Application Number
 - Application Form with amendments to the pre-printed information for the Name of Student, Sex and Date of Birth, and without the stamp chop of the primary school (for students participating in Central Allocation) or EDB (for students not participating in Central Allocation)
 - Photocopied, damaged or incomplete Application Form

C. Admission Criteria and Weightings

	Item	Weighting
a.	Rank order provided by the EDB (Each applicant gets a score proportionate to his/her ranking)	50%
b.	Performance at interview (All applicants will be invited for an interview)	50%
c.	Outstanding external awards in sports, arts or service	A maximum of extra 10% of the total mark

D. Interview

All applicants will be invited for an interview, which is tentatively scheduled on 9th March 2024(Sat.). Notification letter will be sent from 28th to 29th February 2023. If applicants do not receive the letter by 4th March 2024, please contact the school office at 26073881. Should the interview be cancelled due to school suspension by EDB, it will be rescheduled to 16th March 2024 (Saturday).

The interview will be conducted individually in both Chinese and English language. The interview aims to assess applicants' language ability and understand their personality, learning attitude and living habits.

E. Notes

1. Parents need not submit any supplementary documents to our school after submitting the application. Applicants may hand in the documents to the interviewer in the course of the interview.
2. Our school will notify parents of all successful applicants by phone and letter on 27th March 2024 (Wednesday).
3. Our school will not have open admission to Secondary One school places in July 2024, all S1 Discretionary Place candidates who are not admitted to our school via this system or Central Allocation will be placed automatically in the waiting list. If there is any school place available in July, a google form will be delivered on our school's webpage (sttss.edu.hk/en/school/admission) on 9th July, 2024 for those who want to apply for a school place to fill in.